



Rural Capital of Food

Agenda

Meeting name	Annual Meeting of the Council
Date	Thursday, 16 May 2019
Start time	6.30 pm
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH
Other information	This meeting is open to the public

Members of the Council are summoned to the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	T. Bains	R. Bindloss
	R. Browne	S. Carter
	P. Chandler (Chair)	R. Child
	P. Cumbers	R. de Burle
	J. Douglas	C. Evans
	P. Faulkner	C. Fisher
	A. Freer-Jones	M. Glancy
	M. Graham	A. Hewson
	L. Higgins	E. Holmes
	J. Illingworth	S. Lumley
	J. Orson	A. Pearson
	P. Posnett	D. Pritchett
	R. Smedley	M. Steadman
	J. Wilkinson	P. Wood

Quorum: 14 Councillors

Meeting enquiries	Sarah Evans
Email	sevans@melton.gov.uk
Agenda despatched	Wednesday, 8 May 2019

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
2.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting.	1 - 2
3.	MAYOR'S ANNOUNCEMENTS AND REMARKS To include Mayor's Outgoing speech	
4.	ELECTION OF MAYOR To elect the Mayor for the period until the Annual Meeting in 2020	
5.	INVESTITURE OF MAYOR (a) To invest the Mayor <i>(New Mayor in the Chair)</i> (b) The Mayor to give thanks for his/her election	
6.	VOTE OF THANKS TO RETIRING MAYOR To receive a vote of thanks for the retiring Mayor	
7.	ELECTION OF DEPUTY MAYOR To elect the Deputy Mayor for the period until the Annual Meeting in 2020	
8.	INVESTITURE OF DEPUTY MAYOR AND DEPUTY MAYORESS/CONSORT (a) To invest the Deputy Mayor and Deputy Mayoress/Consort (b) The Deputy Mayor to give thanks for his/her election	
9.	ELECTION OF LEADER To elect the Leader of the Council for the period until the Annual Meeting in 2020	
10.	LEADER'S REPORT To receive the report of the Leader of the Council	
11.	ELECTION OF LEADER OF THE OPPOSITION To elect the Leader of the Opposition for the period until the Annual Meeting in 2020	
12.	NEW MAYOR'S ANNOUNCEMENTS The new Mayor to make any announcements	

13.	<p>CABINET APPOINTMENTS AND DELEGATION SCHEME 2019 20 The Leader to verbally inform the Council of Cabinet membership, portfolios and Scheme of Delegation</p> <p><i>Register of Members of Cabinet (to follow)</i> <i>Cabinet Scheme of Delegation (to follow)</i></p>	
	<p><i>The following two items of business are indicated as 'to follow' as they are reliant on notification of Political Groups and nominations being received from those groups. Therefore these two reports will be circulated as soon as the information is available</i></p>	
14.	<p>APPOINTMENT OF COMMITTEES AND WORKING GROUPS AND ELECTION OF CHAIRS AND VICE CHAIRS The Director for Law and Governance and Monitoring Officer to submit a report which requests that the Council consider and determine the allocation of seats on Committees and the Joint Staff Working Group for the period to the Annual Meeting in 2020 in accordance with the political balance rules set out in the Local Government and Housing Act 1989, S15-17 (as amended). The report requests the Council to consider</p> <p>(a) proposals of the political groups for membership on each Committee and Working Group for the period to the Annual Meeting in 2020;</p> <p>(b) proposals for appointments to Committees and the Joint Staff Working Group for the period to the Annual Meeting in 2020;</p> <p>(c) nominations for the positions of Chairs and Vice Chairs of Committees for the period to the Annual Meeting in 2020;</p> <p>(d) nominations for the membership of the Joint Staff Working Group for the period to the Annual Meeting in 2020</p> <p><i>(To follow)</i></p>	
15.	<p>APPOINTMENT OF REPRESENTATIVES ON COMMUNITIES BODIES The Director for Law and Governance and Monitoring Officer to submit a report which asks Members to consider nominations for representatives to serve on community bodies</p> <p><i>(To follow)</i></p>	
16.	<p>CALENDAR OF MEETINGS 2019 20 The Director for Law and Governance and Monitoring Officer to submit a report on a proposed Calendar of Meetings for 2019 20</p> <p><i>(To follow)</i></p>	

17.	CONSTITUTIONAL REVIEW The Director for Law and Governance and Monitoring Officer to submit a report on constitutional updates <i>(To follow)</i>	
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Advice on Members' Interests

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non-pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct

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